

AGOC

2/13 Minutes

Present: McDaniel, Isaacson, Holifield, Grymes (secretary)

Part A:

To Replace Section I.c.5 of the Trustee's Faculty Handbook describing the AGOC:

The Academic Governance Oversight Committee

The Academic Governance Oversight Committee (AGOC) reviews academic governance procedures and performance and recommends modifications to the chancellor when necessary. Its purposes are to address issues regarding the implementation and functioning of the procedures contained in the Faculty Handbook and to make recommendations in that regard. Any committee or constituency group having academic governance responsibilities that experiences a possible violation of the spirit or intent of shared governance principles or procedures (but not specific actions, decisions or recommendations by individual committees in the discharge of their duties) may ask the AGOC to review the issue and make recommendations to the Chancellor of the University. The AGOC has 15 business days after a request is received to make a recommendation in writing to the chancellor. The chancellor shall render a final decision on the recommendation and communicate that decision in writing to the chair of the AGOC and the initiator of the review within 15 working days after receipt of the AGOC's recommendation. In the rare event that the chancellor does not follow the recommendation of the AGOC, the chancellor shall include his or her rationale. In these situations or when the review directly involves the chancellor, the committee may present the issue and recommendation to the President and/or the Board of Trustees for its timely consideration and action.

The committee also functions as a committee on committees. Retention of existing committees, discontinuation of existing committees, and recommendations for new academic governance committees or changes in membership or representation are reviewed by this committee. The committee is responsible for tracking proposed changes in policy or procedure in the academic shared governance process. This committee is responsible for the annual review of the academic governance

process and for a survey, to be conducted every three years, to assess faculty satisfaction with the governance process and present recommendations to the chancellor of the University. Membership consists of the president of the Faculty Senate; three faculty members (appointed by the Faculty Senate to three-academic-year terms), the presidents of the Student Government Association (SGA) and the Graduate Student Council (GSC), one dean appointed annually by the Academic Deans Council, and one chair appointed annually by the Chairs Council. The committee elects a chair at the beginning of each academic year.

PART B:

Recommend the addition to academic shared governance of a Faculty Handbook Committee. The Faculty Handbook Committee would be appointed by the Faculty Senate and its duties would be to function as a clearinghouse for faculty handbook issues and changes. The Faculty Handbook Committee will be comprised of nine members, nominated by the Chair of the Faculty Senate and approved by the Faculty Senate. The members will include seven tenured faculty, a dean and a chair (appointed by the Senate in communication with the respective Councils). Each college will be represented. Each member will be appointed to a staggered 3-year term with a two-term limit. The committee will elect a chair and secretary at the beginning of the academic year.

PART C:

Recommend the following passage be added to the Faculty Handbook.

Procedure for making changes to the Faculty Handbook

Editorial changes in the Faculty Handbook can be made by the Faculty Handbook Committee without stakeholder involvement. Editorial changes are changes in simple wording or grammar that do not affect the content or meaning of the text. Such editorial changes can be made through the Faculty Handbook Committee with recommendations directly to the Vice Chancellor of Research and Academic Affairs.

Proposed changes to the Faculty Handbook shall include what text in the Faculty Handbook is being addressed; if the proposal is a change, addition or deletion of the existing text; a rationale for the proposed change; the date the proposal was sent to the Faculty Handbook Committee; and the name and contact information of the individual or committee making the proposal. The Faculty Handbook Committee will

notify the AGOC who will assign a tracking number and track the progress of the proposal through the Shared Governance process. Should a committee in the process not fulfill its governance obligations, then the Academic Governance Oversight Committee may intervene.

Any stakeholder may propose changes to the Faculty Handbook either via the appropriate governance committee, or in the rare event that there is not an appropriate governance committee, directly through the Faculty Handbook Committee. {INSERT FLOW CHART HERE} This begins the Shared Governance process for Faculty Handbook changes.

All recommendations, negative or positive, must be forwarded to the next governance level within fifteen working days. If a proposal cannot be addressed in the timeline presented, the appropriate governance committee will petition the Academic Governance Oversight Committee for an extension.

TIMELINE

A constituent forwards a proposed change in the Faculty Handbook to the Faculty Handbook Committee and the appropriate governance committee; the Faculty Handbook Committee Chair forwards it to the AGOC for the purpose of assigning a tracking number.

In the event that the constituent is unclear as to the appropriate governance committee, that constituent may go to the Faculty Handbook Committee for guidance who will send it to an appropriate governance committee; if no such committee exists, then the Faculty Handbook Committee will deal with the issue directly.

The appropriate governance committee(s) has 15 working days to consider the recommendation.

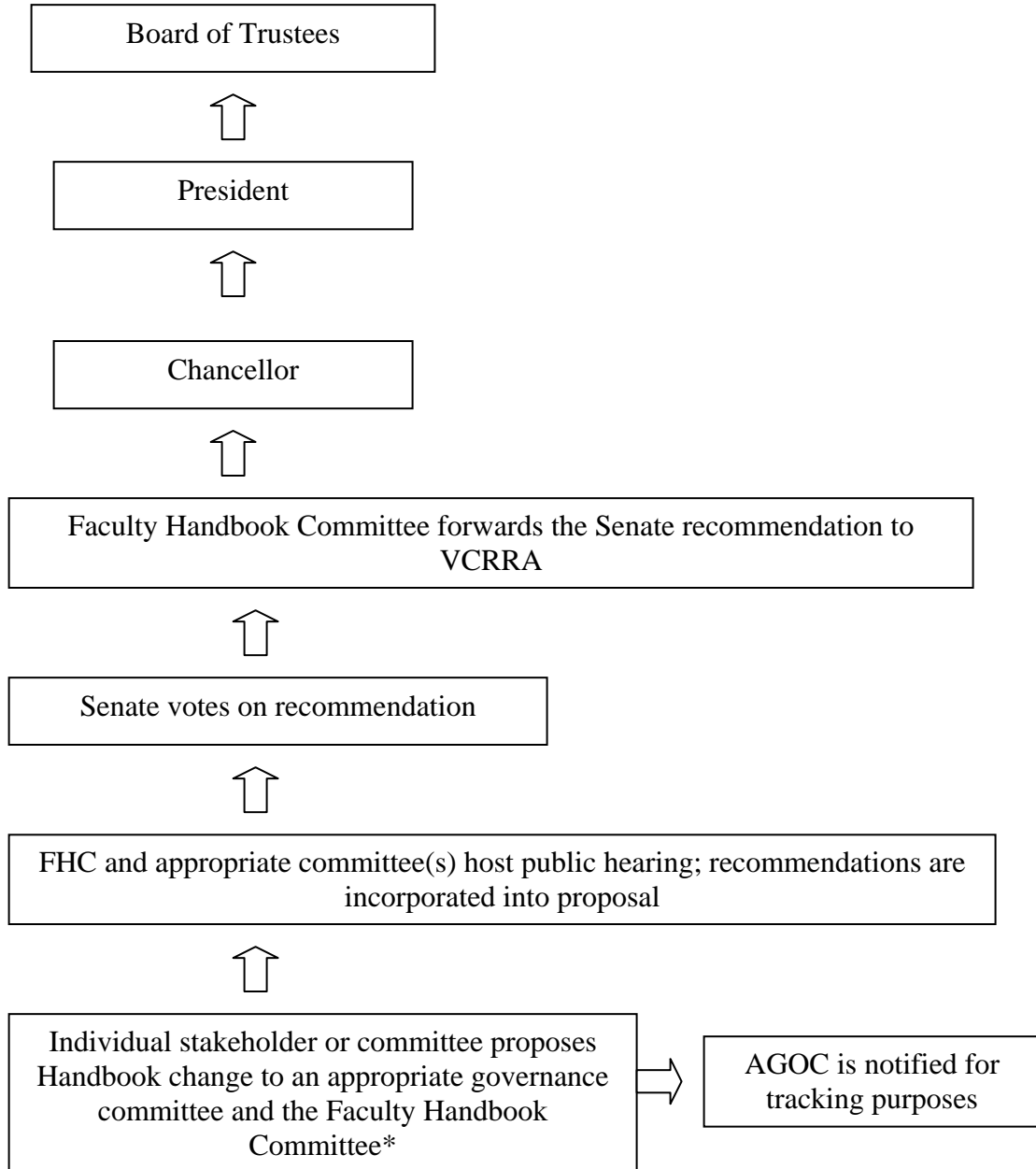
A Public Hearing to discuss the proposal is co-hosted by the Faculty Handbook Committee and the appropriate governance committee(s) and will be conducted at the next Faculty Senate meeting.

The appropriate governance committee(s) and the Faculty Handbook Committee utilizes information from the Public Hearing to make any changes/edits to the recommendation and forwards the final recommendation to the Faculty Senate within 15 working days of the Public Hearing.

The Faculty Senate has 15 working days to make a recommendation

(positive or negative) to the Faculty Handbook Committee who will then forward the recommendation to the VCRRA; at this point the recommendation enters fully into the Shared Governance process (I.C.4).

FLOW CHART FOR FACULTY HANDBOOK CHANGE PROCESS



* in the event that the proposing body is unclear as to the appropriate governance committee, that body may go to the Faculty Handbook Committee for guidance who will send it to an appropriate committee; if no such committee exists, then the Faculty Handbook Committee will deal with the issue directly.

Next meeting Thursday, 2/15 at 4 pm.

Respectfully submitted, Joanna Grymes