College of Education and Behavioral Science
Advanced Programs Assessment Committee (APAC)

Meeting Minutes
Friday, March 4, 2022
10:00-10:36 AM
Zoom: https://astatecall.zoom.us/j/94294546784

Attendees:
Lance Bryant (HPESS): Member - facilitator
Prathima Pattada (Ex-Officio): Member
Karen Graham (TE) : Member – minutes
Nicole Covey (Ex-Officio): Member
Joan Henley (At-Large): Member
Ryan Kelly (Secondary K-12): Member

Not in Attendance:
Jackie McBride (ELSCE): Member
John Hall (Psychology & Counseling): Member
Rob Williams (At-Large): Chair

- **Approval of Previous Meeting Minutes –** Joan Henley made the motion to approve the minutes; Ryan Kelly seconded the motion; the motion to approve the minutes passed unamiously (with John Hall's proxy vote)
- **Technology Plan & Rubric –** sent out for comments and only received recommendation to center the format. Karen Graham made the motion to approve the Technology Plan and Rubric with a centered format; Joan Henley seconded the motion; the motion to approve the Technology Plan and Rubric with centered format passed unanimously
- **Update from Programs on Proficiency Chart 1.1a – Updates from Programs**
  Nicole Covey – Interrater reliability and content validity now required for all assessments on the proficiency chart. The goal is to move everyone to 'pink' on the Proficiency Chart. Program Updates:
  1. Rob Williams (ED Leadership):
     a. Improve the response rate of the completer survey by sending it out at the end of the internship. However, that will require eliminating question #2 which addresses job trajectory
     b. Suggest requiring a course fee for all Ed Leadership and Curriculum internships in order to compensate site mentors.
  2. Jackie McBride: Recommendations for Educational Leadership- District Level
     a. Finalize validation of key assessments.

      b. Finalize assessments based on changes to National Standards and state approval.

3. Karen Graham: Recommendations for RDNG Advanced Programs
      a. Employer Satisfaction Survey – RDNG faculty voted to approve survey for use in our program
      b. Finalize Mentor Form revisions
      c. Finalize verifications for validity and interrater reliability of the identified assessments for the focus courses with the RDNG graduate team

A discussion followed about ED Leadership's inquiry about including a course fee for all Ed Leadership and Curriculum internships in order to compensate site mentors, an idea that has been in discussion for a while. Membership expressed concern and were resistant to additional student fees. There was additional discussion on the likelihood that the university would not approve additional fees, as they may not be covered under financial aid guidelines. Ryan Kelly moved to accept submitted Program Proficiency Chart updates, except for the addition of course fees to compensate site mentors during internships; Joan Henley seconded the motion; the motion to accept the submitted Program Proficiency Chart updates without the addition of course fees passed unanimously.

Ryan Kelly has recommendations for revisions to the proposed RDNG Program Mentor Form for AOS and will seek Chris Boothman's (AOS) assistance.

- **April Meeting –**
Lance Bryant - Those present today agreed that we should have another meeting in April to "follow-up/summarize" the academic year. While the opportunity to address and propose curricula items will have passed in April, we believe a summary meeting would allow us to review, talk about the importance of our work, and discuss potential replacements for faculty who role off the committee before we all break for the summer.

Ryan Kelly called for adjournment; Joan Henley seconded the motion. Meeting was adjourned

Future Meeting dates at 10:00 am in Room 216.
TBA