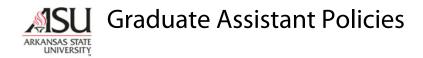


SU Application for Graduate Assistantship

This form should be submitted directly to the department that has the desired GA position

Application is for (select one)	Fall Spring	Sum. I Sum. II	Fall & Spring Su	ım. I & II
Name	ASU Student ID N	ASU Student ID Number		
Local Address	City	State Zip	Phone	
Mailing Address (if different)	City	State Zip	Phone	
Email				
Education				
Current Major	Graduate GPA	Check this be semester as a	ox if this is your first a graduate student.	
Degree Received	Institution		Year	
Degree Received	Institution		Year	
References				
Name	Address		Phone	
Name	Address		Phone	
Name	Address		Phone	
Work Experience				



1. Background Check: Students who are offered a GA position with ASU will be required to authorize background checks as a condition of employment.
Have you ever been convicted of a crime? Yes No
A "Yes" response will not automatically disqualify an applicant from employment consideration. Each application will be evaluated based on the nature of the crime, when it occurred, and the duties and responsibilities of the position for which you are being considered.
If "Yes" please provide dates and details.
Are you required to register as a convicted child or sex offender?
2. Application: This application will only be considered for the term selected on page one and should be submitted directly to the department that has the desired Graduate Assistant position. A new application form must be submitted for each new period that an assistantship is desired.
3. GPA Requirement: Graduate Students must have a cumulative GPA of 3.0 on graduate work in order to be eligible for a Graduate Assistant position.
4. Credit Hour Requirements: Master and Specialist level GAs must complete a minimum of six hours of graduate credit during a regular semester. Their total credit hours (graduate and undergraduate) cannot exceed 12. Three graduate credit hours are required in the combined summer terms in order to hold a GA position in any summer term. Total summer credit hours may not exceed seven per summer term. Ph.D. GAs are required to take a minimum of nine credit hours during the regular semester and three credit hours during each summer term an assistantship is held. ASU's system currently does not update to reflect the full-tim status of GAs who meet these registration requirements. Please contact the Graduate School if validation of full-time status is needed.
5. Work Hours: Graduate Assistants are expected to work an average of 20 hours a week.
6. Duties and Responsibilities: The Chair of the department or Director of the unit in which the assistantship is held will assign the duties and responsibilities.
7. Term Limitations: The Master and Specialist level assistantships will have a maximum time limit of five semesters. An exception is made for students admitted based on a Bachelor's Degree rather than a Master's Degree to the Ed.S. in Psychology and Counseling; these students will have a maximum time limit of eight semesters. Ed.D. and Ph.D. assistantships will have a maximum time limit of eight semesters. Two summer terms of five weeks each will count as one semester in all programs.
8. Tuition: Master level Graduate Assistants will receive instate tuition, and Ph.D. level Graduate Assistants receive a full tuition waiver. The Credit Hour and GPA requirement must be met, and a waiver form must be filled out in Student Accounts in order to receive the appropriate tuition adjustment.
9. Employment: Graduate Assistants may not be employed elsewhere on campus.
10. Additional Information: Some departments may request additional information such as a resume and/or a potential work schedule. Please contact the department directly to see if they require the submission of any additional documentation with the GA Application.
I have read and understand the regulations of the Graduate School with respect to Graduate Assistantships.
Student's Signature Date