

**STAFF SENATE MEETING AGENDA**  
**Wednesday, June 25, 2014, 2:00 pm**  
**Dean B. Ellis Library Boardroom**

1. Call to Order
2. Roll Call
3. Routine Business
  - a. Meeting minutes
  - b. Treasurer's report
4. New Business
  - a. Lori Winn - Professional Development, Evaluations, COLA/Merit
  - b. Date for senator group and individual pictures
  - c. Possible location change for future meetings
  - d. Picnic Committee update – Special online bid item suggested for October
  - e. Committee Appointments
  - f. Bylaws Review committee in progress
5. Old Business
6. Report from the President
7. Open discussion
8. Announcements and Reminders
  - a. Next meeting date July 16, 2014

Arkansas State University Staff Senate  
Meeting May 22, 2014

The Arkansas State University Staff Senate met on Wednesday, May 22, 2014, in the Board Room, Delta Center for Economic Development, on the ASU-Jonesboro campus. Staff Senate President, Phillip Ladd called the meeting to order at 2:06 p.m.

In attendance: Talvickeo Banks, Paula Broadway, Steven Brown, Jon Carvell, Robert Coggins, Anthony Coleman, Jeannie Cossey, Kim Parker proxy for Elena Cox, Tonya Crittenden, Angela Daniels, Debbie Davis, Rodney Davis, Kasey Eakins, Vera Forest, Loretta Fulton, Brandy Hampton, Phillip Ladd, Terry Locke, Carla McCain, Janet Moore, Jennifer Novalick, Hope Phillips, Dean Murray proxy for Carolyn Ponce, Sheryl Puckett, Nikki Turner, Randall Tate, Joyce Mann proxy for Elizabeth Wakefield

April Minutes:  
Minutes were approved

April Treasurers Report:  
Reported by Nikki Turner. Approved as presented

Report on Staff Senate Picnic was given. Very good turnout, very good feedback. Increase in net raised amount of \$332.99 over last year.

**Professional Development Committee**

Passed with 21 out of 25 votes. Will be forwarded on to system office and other ASU campuses to look at. There is a possibility that this can be put in as a line item in the budget, but may require vote each year if not.

**Election of Executive Committee**

President

Talvickeo Banks nominated Angela Daniels, John Carvell seconded.  
Discussion that is Angela is elected President; she cannot be on the SGOC.  
There were no other nominations, Angela was elected as President.

Vice President

Rodney Davis nominated Randall Tate, Hope Phillips seconded  
Angela Davis nominated Talvickeo Banks, Kasey Eakins seconded  
Both individuals accepted the nominations  
Hope Phillips made motion nominations cease, John Carvell seconded.  
Randall was elected Vice President with 12 votes while Talvickeo received 11 votes

Communications

Angela Daniels nominated Vick Banks, Anthony Coleman seconded  
Rodney Davis made motion nominations cease, Nikki Turner seconded  
Talvickeo Banks elected as Vice President of Communications

Secretary

Loretta Fulton nominated Tonya Crittenden, Robert Coggins seconded  
Loretta made motion nominations cease, Randall Tate seconded  
Tonya Crittenden elected as Secretary

Treasurers

Hope Phillips nominated Nikki Turner, Terry Locke seconded  
Talvickeo Banks made motion nominations cease, Kasey Eakins seconded  
Nikki Turner was elected as Treasurer

**Report from President**

Phillip thanked everyone for their support over the past three years.

## **New Business**

Anthony Coleman opened up discussion in agreement that open discussion of topics is good and encouraged over email discussions.

Also suggested that it should be announced earlier of when Executive Council elections are to be held to give Senators adequate time to consider running for a position.

Encouraged to gather feedback from others on items that are being brought to a vote. Emails do not give an accurate representation or interpretation of ones comments.

### **Professional Development Committee**

Appropriation Bill was sent up

Pay up to 6% for degrees only, not on certificates

Bonus will be given upon completion of degree, not added to the base pay.

The degree completed does not have to be from ASU, but must be accredited.

A new constituent list will be sent out to all senators.

Dr. Hudson has approved the 2014 – 2015 and 2015 – 2018 calendars and the calendar formulas.

Merit bonuses should be going out by 6/30/14.

There was a lengthy discussion concerning performance evaluations and how different departments were reported to have been told different things concerning how to complete the evaluations.

Angela suggested to have the June meeting where we normally do not and have HR come in and discuss the evaluations.

John Carvell suggested that committee be formed to develop definitions of evaluation ratings.

Motion was made to continue the discussion to the next meeting and move on to next item on agenda and gather questions to bring to next meeting.

Rodney Davis made motion to adjourn, Hope Phillips seconded, motion passed, meeting adjourned.

**Arkansas State University  
Staff Senate Treasurer's Report  
May 31, 2014**

Balances as of 31-May-2014

**University E & G Accounts**  
***Staff Senate - 1***

110000-120008-1630

	BeginningBalance	Debit/Credit	Remaining
Balance Forward	\$2,390.12		
Staff Senate Picnic Supplies Reimbursement to Cassey Tune		\$ (511.77)	
Postage for Distinguished Performance Awards		\$ (44.02)	
Facilities Charges for Staff Senate Setup		\$ (188.34)	
			<u><u>\$1,645.99</u></u>

***Santa's Wolves Agency Account***

930002-390000-5000

Balance Forward	\$1,942.93		
			<u><u>\$1,942.93</u></u>

**ASU Foundation Accounts**

***Santa's Wolves***

200067

Balance Forward	\$34,606.14		
May Contributions		\$ 582.08	
			<u><u>\$35,188.22</u></u>

***Staff Senate Discretionary***

200069

Balance Forward	\$11,730.14		
Staff Picnic Silent Auction Revenue		\$ 3,755.50	
Staff Picnic Pie Contest Revenue		\$ 41.35	
Staff Picnic Bake Sale		\$ 151.61	
Staff Picnic Donation from Cox Implement		\$ 100.00	
			<u><u>\$15,778.60</u></u>

***Staff Senate Educational Assistance***

230139

Balance Forward	\$1,121.14		
May Contributions		\$60.28	
			<u><u>\$1,181.42</u></u>

Last Name	First Name	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15
Banks	Talvickeo	Present											
Broadway	Paula	Present											
Brown	Steven	Present											
Carvell	Jon	Present											
Coggins	Robert	Present											
Coleman	Anthony	Present											
Cossey	Jeannie	Present											
Cox	Ellena	Proxy											
Crittenden	Tonya	Present											
Daniels	Angela	Present											
Davis	Debbie	Present											
Davis	Rodney Joe	Present											
Eakins	Kasey	Present											
Forrest	Vera	Present											
Fulton	Loretta	Present											
Hampton	Brandy	Present											
Jones	Julie	Absent											
Locke	Terry	Present											
McCain	Carla Marie	Present											
Novalick	Jennifer	Present											
Phillips	Hope	Present											
Ponce	Carolyn Ann	Proxy											
Rouse	Elizabeth	Absent											
Scott	Connie	Absent											
Tate	Randall	Present											
Turner	Nikki	Present											
Wakefield	Elizabeth	Proxy											

**Proxies**

May-14 Elena Cox - Kim Parker; Elizabeth Wakefield - Joyce Mann  
Jun-14  
Jul-14  
Aug-14  
Sep-14  
Oct-14  
Nov-14  
Dec-14  
Jan-15  
Feb-15  
Mar-15  
Apr-15