Education and Technology Committee

Minutes for February 5, 2016

Co-chair Steve Bounds called the meeting to order at 1:00 pm. The meeting was held in the College of Business Room 105b.

Committee members in attendance:
Steve Bounds, Hai Jiang, Yeonsang Hwang, Jollean Sinclaire, Henry Torres

Guests:
Margaret Watson, Director of Enterprise Application Services
Timothy Cureton, Assistant Director for Advanced Technology and IT Security Coordinator

Committee members not in attendance:
Gina Hogue, Julie Grady, Edna Holt, Javon Long, Ethan Barnes

Minutes of October meeting approved
Steve Bounds moved to approve the minutes of November 5, 2015; Henry Torres seconded the motion. The motion to approve was unanimous.

Old Business

Blackboard

Co-chair Steve Bounds reported that he attended Faculty Senate on Friday, November 20, 2015, to announce the LMS assessment project to the faculty.

Margaret Watson provided the committee with a **Proposed LMS Criterion** document to guide the selection process as the committee moves forward to lead a comprehensive and transparent campus-wide assessment process to consider potential alternative LMS solutions. The evaluation document provides a list of three high-level categories against which future LMS should be evaluated:
- LMS tools and functionality
- LMS accessibility and usability
- Consideration of AState's growth and administrative needs

The committee plans to evaluate four LMS options:
- Blackboard Learn
- Canvas
- Desire2Learn
- iTunes U

The committee plans to provide an online demonstration of the Canvas LMS to faculty to start the process of identifying must have features, desired features, and various other criteria as listed in the RFP document. Following demonstrations of alternative solutions, the committee plans to select several applications to pilot test in the Summer 2016 Second Session (July 5 - August 5). If an alternative to Blackboard Learn is identified, an additional pilot test will be conducted in Fall 2016, followed by the migration to an alternative LMS in Spring 2017, and a completed implementation in Summer 2017.

The committee plans to conduct a brief survey to learn about the needs and satisfaction levels of our faculty and instructional staff concerning their use of technology in teaching and learning.

The meeting adjourned at 1:35 pm.

Next Meeting Scheduled

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