

University Promotion, Tenure and Retention Committee
Humanities and Social Sciences Dean's Conference Room
October 12, 2016

Present: Mary Jackson-Pitts, Debbie Shelton, Shivan Haran, Hans Hacker (proxy for Phyllis Pobst), Elizabeth Hood, Amany Saleh, Lynita Cooksey, John Salvest, David Kern (proxy for Gail Hudson)

1. Welcome to Dr. Lynita Cooksey. Dr. Pitts explains the UPRTC has asked input/knowledge from Dr. Cooksey before going forward this year as college restructure is underway. Dr. Cooksey states that representation will remain the same for the 2017-2018 academic year. Dr. Cooksey reveals that A-State is closer to having names for the new colleges and announcements will occur soon. The combination of all colleges will be revealed by the end of the semester.
2. College Representation. PRT will be a more difficult process to occur. Second and Third Year candidates will have the opportunity to plan/change. All representation will remain the same for 2017-2018 year.
3. New Documents. Mary Jackson-Pitts reports that committees in the former College of Media and Communication are drafting new documents for the 2018 academic year when changes will occur. Documents will remain the same for the 2017-2018 year allowing committees to receive appropriate input from committees/faculty. The UPRTC Committee will strive to best guide presentation at the university level. Fall 2018 will be the earliest date the university will see changes to the PRT processes.
4. Representatives. Through the restructure process, some colleges have grown substantially and may need more than one UPRTC representative such as the College of Education. Dr. Saleh suggests the online programs may need representation and will seek input from her faculty constituents.
5. Faculty Research Awards Committee. The UPRTC has been asked to make a suggestion on weighting predatory journals. Mary Jackson-Pitts suggests weighting all predatory journals at "zero". Questions from the committee include how colleges/departments view predatory journals. Consensus amount committee members is predatory journals should not be included in scholarly works. Debbie Shelton suggests emailing Laura Downing within the library system with any questions on the legitimacy of a journal. Laura has been helpful to seek the legitimacy of a journal and keeps an ongoing list.
6. University Mentor Process. It is uncertain whether the University Mentor Process is ongoing. Some colleges/departments have a mentoring process in place for new pre-tenure faculty. The UPRTC needs to see if there is interest in the mentoring process at the university level.
7. Shared Governance Oversight Committee. Any suggestions made by the UPRTC go to Angela Daniel.
8. College PRT Criteria. Tenure Criteria from colleges will need to be approved. The due date for colleges to have criteria to the Office of the Provost/Academic Affairs and Research is November 4th.

9. UPRTC Criteria. There were 2 recommendations for change. The second sentence in the first paragraph was amended to read: In cases when the earned terminal degree is not a doctorate, then the terminal degree appropriate to the college, department, and the assignment level is required. (Haran with motion/second by Hans). All in favor to approve. Mary Jackson-Pitts will send the Criteria for 2017-18 to representatives for distribution to pre-tenure faculty
10. UPRTC Calendar. The 2016-17 PRT Calendar has been added to the website.
11. Documents. Mary Jackson-Pitts will send an email to Deans asking for documents.
12. Adjournment. Meeting adjourned at 4:10pm.

Respectfully submitted,

Debbie Shelton