

**Faculty Handbook Committee
Meeting Minutes
February 12, 2024**

Voting Members Present: Caldwell, Lambertus, Melescue, Minor, Salo

Non-voting Members/Support Present: McLean (AAR)

Meeting called to order at 4:07 pm

Old Business

- I. Minutes from last meeting (October 26th) No quorum (one member arrived late)
 - II. Updates
 - a. FHC edits of FH currently under review by Provost. All sections have approval of Faculty Senate
 - b. FH Webpage progress
 - c. Human Research section edits (current FH Section II.R)
 - d. PRT section restructuring
- McLean to follow up with Henry Torres regarding FH webpage.
 - Melescue spoke with Dr. Travis Marsico about Human Research section edits. He has a copy of the edits proposed to FHC by Dr. Tom Risch. (See mention in FHC December 7, 2021, minutes. FHC later voted not to support Dr. Risch's edits as written, and FHC requested that links replace some content.)
 - UPRTC Chair has expressed willingness to work with FHC to restructure the PRT section. Melescue will follow up with the UPRTC Chair later this semester (after the 2023-2024 PRT cycle).

New Business

- I. Title IX required changes from legal, December 2023
We will update the Title IX content to correspond to changes made in December 2023 to the online FH. (See attachments: December 2023 changes to the online version of FH, Corresponding changes to the proposed version of FH)
- II. Set Spring 2024 Agenda
Committee discussed FH topics being discussed by Faculty Senate and others on campus (including AI, workload policy, pay equity/merit, instructor promotion).

Meeting adjourned at 5:05 pm

Next Meeting: March 11, 2024 @ 4:00 pm