

**Staff Senate Meeting Agenda**  
**Wednesday, September 18, 2024 @ 2:00 p.m.**  
**Delta Center 201 and Zoom**

- I. Call to Order
- II. Roll Call
- III. Routine Business
  - a. Meeting Minutes
  - b. Treasurer's Report \*Minutes are unfinished due to transfers
- IV. Speakers
  - Tara Thomason, Director of Alumni Engagement & Outreach
  - Angela Gibson, Compensation Manager
- V. Announcements and Reminders
  - a. Fundraising & Silent Auction Outcomes
  - b. Homecoming Table Sign Up
  - c. Empowerment Series Updates

Staff Senate Meeting Minutes  
Wednesday, August 21, 2024 @ 2:00 p.m.  
Delta Center 201 and Zoom

- I. Call to Order – 2:01 P.M.
- II. Roll Call – Brad Bobo, Ian Buchanan, Angela Daniels, Melissa Dooley, Kevin Downum, Tracy Finch, Lisa Glasco (Proxy), Pat Glasscock, Pamela Henderson, Kevin Hennings, Kathy Hicks, Brandi Hodges, Maria Howard, James Lowery, Erin Marlowe, Jarrod Mayfield, Allison Mays (Proxy), Kamesha McCary, Tiffany Mosley, Michael Smith (Proxy), Abigail Speights (Proxy), Jamaica Walker, Amber Webb, Dominique White, Mary Martin
- III. Routine Business
  - a. Meeting Minutes from July read.  
Motion to approve past minutes by Maria and seconded by Melissa. All in favor.
  - b. Treasurer's Report – No Treasurer's report to review currently.
- IV. Speakers
  - a. Craig Johnson
    - staff dining options changes will occur soon
    - The F/S meal plan is increasing to \$90 for 15 meals (previous \$75 for 15), works out to \$6 per meal. F/S can now purchase flex dollars through Marketplace. Unused meals will expire on July 31, 2025.
    - Acansa will soon feature a concepts station for international cuisine. Cinnabon will be in the sweet shop area - visits limited to 1/meal. There will also be a 'you cook' station located in Acansa. Changes to occur by Spring.
    - Next summer there will be a remodel of the retail area. There will also be a full-service Chick-fil-A coming soon. They plan to poll students to gauge interest for other stores.
    - Kiwi Bot's will soon be making deliveries for people around campus. The kiwi bot's will be available across campus once testing is complete.
  - b. Brad Bobo

- Brad informed the Senate that there will be a faculty appreciation game this fall on October 26th vs. Troy. Staff can get up to four free tickets at the ticket booth. Additional tickets are available for a discount rate. The top floor deck will be reserved for staff.

#### V. Announcement and Reminders

- a. The “Big 3” goals this year are:
  1. Campus Unity
  2. Informed Staff
  3. Staff Retention
- b. Town hall sessions will be held for discussion on how to improve staff morale.
- c. Brandi will coordinate the creation of a staff centered email, which will release each Friday
- d. Important dates to remember for selling merchandise
  - 9/7 (Saturday) 1pm-3pm
  - 9/13 (Friday) 1pm-3pm
  - 10/5 (Saturday) 1pm-3pm
  - Silent auction goes live on 9/7
  - 9/12 will be the 1st Employee Empowerment series. It will be at 3pm and feature discussion of financial planning. TIAA will be there, along with others. Marketing for the Employee Empowerment series coming soon
- e. Committee Appointments
  - Sign-up sheets available after the meeting. Every Senator must serve on a committee. Senators are welcome to serve on more than one committee if it’s in your capacity to do so. Ian will send out digital sign-up sheets that Porsha created. Everyone is part of the staff appreciation committee

Tiffany made a motion to adjourn, and it was seconded by Melissa. All in favor.

Meeting adjourned at 2:55 P.M.



**ARKANSAS STATE  
UNIVERSITY**

**Staff Senate Treasurer's Report**  
**August 31, 2024**

		<u>Beginning Balance</u>	<u>Debit/ Credit</u>	<u>Remaining</u>
<b><u>University E &amp; G Accounts</u></b>				
<b><u>Staff Senate</u></b>	Beginning Balance FY25	\$3,003.00		
110000-120008-1630	Includes \$863 Encumbrance to Cover Sign Shop Expenses for New Senators			
	Additional Staff Senate Name Plates and Name Tags		-\$45.00	
	Encumbrance Roll Requisition processed		-\$863.00	
				<u><u>\$2,095.00</u></u>
<b><u>Santa's Wolves Agency Accounts</u></b>	Balance Forward	\$ 2,108.29		
930002-390000-5000				
				<u><u>\$2,108.29</u></u>
<b><u>ASU Foundation Accounts</u></b>				
<b><u>Santa's Wolves</u></b>	Balance Forward	\$15,477.57		
200067	Payroll Deposits (July)		\$352.24	
	Payroll Deposits (August)		337.16	
				<u><u>\$16,166.97</u></u>
<b><u>Staff Senate Discretionary</u></b>	Balance Forward	\$19,097.23		
200069				
	Transfer Marketplace for Merchandise Sales (July)		\$617.50	
	Transfer Marketplace for Merchandise Sales (August)		\$363.75	
	Payment to Elite Graphics for merchandise purchases (payment made 9/05/24)		(\$3,286.77)	
				<u><u>\$16,791.71</u></u>
<b><u>Staff Senate Education Assist</u></b>	Balance Forward	\$126.77		
230139				
	Contributions (July)		18.72	
	Contributions (August)		18.72	
				<u><u>\$164.21</u></u>

NOTE: Due to Marketplace and Payroll Transactions the Treasurer Report is subject to change due to these adjustments and therefore reports could differ from month to month.



**ARKANSAS STATE  
UNIVERSITY**

**Staff Senate Treasurer's Report**  
**July 31, 2024**

		<u>Beginning Balance</u>	<u>Debit/ Credit</u>	<u>Remaining</u>
<b><u>University E &amp; G Accounts</u></b>				
<b><u>Staff Senate</u></b>	Beginning Balance FY25	\$3,003.00		
110000-120008-1630	Includes \$863 Encumbrance to Cover Sign Shop Expenses for New Senators			
	Additional Staff Senate Name Plates and Name Tags		-\$45.00	
	Encumbrance Roll Requisition processed		-\$863.00	
				<u><u>\$2,095.00</u></u>
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<b><u>Santa's Wolves Agency Accounts</u></b>	Balance Forward	\$ 2,108.29		
930002-390000-5000				
				<u><u>\$2,108.29</u></u>
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<b><u>ASU Foundation Accounts</u></b>				
<b><u>Santa's Wolves</u></b>	Balance Forward	\$15,477.57		
200067	Payroll Deposits (July)		\$352.24	
				<u><u>\$15,829.81</u></u>
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<b><u>Staff Senate Discretionary</u></b>	Balance Forward	\$19,097.23		
200069	Transfer Marketplace		(\$617.50)	
				<u><u>\$18,479.73</u></u>
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<b><u>Staff Senate Education Assist</u></b>	Balance Forward	\$126.77		
230139	Contributions (July)		18.72	
				<u><u>\$145.49</u></u>
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NOTE: Due to Marketplace and Payroll Transactions the Treasurer Report is subject to change due to these adjustments and therefore reports could differ from month to month