

For Academic Affairs and Research Use Only	
Proposal Number	
CIP Code:	
Degree Code:	

## NEW OR MODIFIED COURSE PROPOSAL FORM

Undergraduate Curriculum Council

Graduate Council

New Course,  Experimental Course (1-time offering), or  Modified Course (Check one box)

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Rashele Wade 2/28/2023  
**Department Curriculum Committee Chair**

ENTER DATE...  
**COPE Chair (if applicable)**

Cheryl Knight 2/28/2023  
**Department Chair**

ENTER DATE...  
**Head of Unit (if applicable)**

Amy Hyman 03/13/2023  
**College Curriculum Committee Chair**

ENTER DATE...  
**Undergraduate Curriculum Council Chair**

Mary Elizabeth Spence 3/6/2023  
**Office of Accreditation and Assessment (new courses only)**

ENTER DATE...  
**Graduate Curriculum Committee Chair**

Scott E. Gordon 3-13-23  
**College Dean**

**Len Frey** 5/1/23  
**Vice Chancellor for Academic Affairs**

ENTER DATE...

General Education Committee Chair (if applicable)

**1. Contact Person (Name, Email Address, Phone Number)**

Donna Parker, [dparker@astate.edu](mailto:dparker@astate.edu), (870) 972-2527

**2. Proposed starting term and Bulletin year for new course or modification to take effect**

Fall 2023 Bulletin 2023/2024

**Instructions:**

Please complete all sections unless otherwise noted. For course modifications, sections with a "Modification requested?" prompt need not be completed if the answer is "No."

3.

	Current (Course Modifications Only)	Proposed (New or Modified) <i>(Indicate "N/A" if no modification)</i>
Prefix		SW
Number*		5722
Title (include a short title that's 30 characters or fewer)		Foundation Field III
Description**		Sem. Hours: 2  This third foundation field placement continues to focus on the development of generalist practice knowledge and skills. Foundation field placements are designed to provide students with opportunities to integrate and enhance social work values, ethics, and develop generalist practice skills  Prerequisites: Graduate Social Work Student, SW 5702, SW 5712

\* Confirm with the Registrar's Office that number chosen has not been used before and is available for use. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9.* Course number was confirmed with Registrar on 3/6/23

\*\*Forty words or fewer (excepting prerequisites and other restrictions) as it should appear in the Bulletin.

**4. Proposed prerequisites and major restrictions** [Modification requested? New Course

(Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

- a. **Yes** Are there any prerequisites?
  - a. If yes, which ones?  
Graduate Social Work Student, SW 5702, SW 5712
  - b. Why or why not?  
Course only available to graduate social work students that have successfully completed SW5 702 and SW 5712
- b. **Yes** Is this course restricted to a specific major? Yes
  - a. If yes, which major? Graduate Social Work Students

**5. Proposed course frequency** [Modification requested? No – graduate course]

(e.g. Fall, Spring, Summer; if irregularly offered, please indicate, “irregular.”) *Not applicable to Graduate courses.*

**6. Proposed course type** [Modification requested? New Course]

Will this course be lecture only, lab only, lecture and lab, activity (e.g., physical education), dissertation/thesis, capstone, independent study, internship/practicum, seminar, special topics, or studio? Please choose one.

This course type is an Internship

**7. Proposed grade type** [Modification requested? New Course]

What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])  
The proposed grade for this course is Standard Letter Grade

8. Is this course dual-listed (undergraduate/graduate)? No

9. Is this course cross-listed? No

*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross-listed course.)*

a. – If yes, please list the prefix and course number of the cross-listed course.

Enter text...

b. – **Yes / No** Can the cross-listed course be used to satisfy the prerequisite or degree requirements this course satisfies?

N/A

10. Is this course in support of a new program? No

a. If yes, what program?

Enter text...

11. Will this course be a one-to-one equivalent to a deleted course or previous version of this course (please check with the Registrar if unsure)? No

a. If yes, which course?

Enter text...

## Course Details

**12. Proposed outline**                      **[Modification requested? New Course]**

(The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

Weekly Schedule	Student Internship Hours	Student Assignments
Week 1	20 hours	Student Learning Agreement Journal I Discussion Board: Client Assessment & Social History
Week 2	20 hours	Journal 2 Discussion Board: Intervention Plans
Week 3	20 hours	Journal 3 Discussion Board: Identifying Barriers & Strengths to Treatment
Week 4	20 hours	Journal 4 Discussion Board: Evaluation Tools
Week 5	20 hours	Journal 5 Discussion Board: Student Assessment and Impressions
Week 6	20 hours	Journal 6 Discussion Board: Agency Service and/or Service Gaps
Week 7	20 hours	Journal 7 Discussion Board: Facilitating Referrals and Termination Final Evaluation of Learning Agreement

**13. Proposed special features**                      **[Modification requested? New Course]**

(e.g. labs, exhibits, site visitations, etc.)

Faculty Liaison will make a minimum of one site/zoom visit with agency field supervisor and student within this 7-week session. More may be required as needed.

**14. Department staffing and classroom/lab resources** N/A

- a. Will this require additional faculty, supplies, etc.? No  
No

**15. Yes / No** Does this course require course fees? No

*If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*

## Justification

### Modification Justification (Course Modifications Only)

#### 16. Justification for Modification(s)

### New Course Justification (New Courses Only)

#### 17. Justification for course. Must include:

- a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

The MSW program has been approved to go 100% online. This course is being added to accommodate the change from the 15-week semester to the 7-week semester for the foundation field sequence. Previously, students in the foundation year of the MSW program completed their internship hours over the fall and spring semesters with Foundation Field 1 and Foundation Field II with a total of 6 credit hours. This course will be added to the foundation field sequence as Foundation Field III, and all three courses will be 2 credit hours each, totaling the 6 credit hours required by the program for foundation field practice. (Course modification forms for Foundation Field I and Foundation Field II have been submitted to reduce credit hours from 3 to 2 per course)

- b. How does the course fit with the mission of the department? If course is mandated by an accrediting or certifying agency, include the directive.

This course supports the ability for the MSW program to go online by allowing adequate time for students to complete their foundation field internship hours. Our accreditation body, Council on Social Work Education, mandates that students complete the minimum of 400 internship hours during the foundation year.

- c. Student population served.

Graduate social work students enrolled in the Standard MSW Program

- d. Rationale for the level of the course (lower, upper, or graduate).

Only graduate social work students in the Standard MSW Program can enroll in a Foundation Field course

## Assessment

### Assessment Plan Modifications (**Course Modifications Only**) No

**18. Yes / No** Do the proposed modifications result in a change to the assessment plan? No  
*If yes, please complete the Assessment section of the proposal*

### **Relationship with Current Program-Level Assessment Process (Course modifications skip this section unless the answer to #18 is “Yes”)**

**19.** What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

This course will serve as the final internship for the foundation field curriculum to which students are expected to demonstrate evidence of competency attainment in all 9 areas listed on the assessment plan. These competencies are set by our accrediting body, the Council on Social Work Education, and provide specific practice behaviors that align with the generalist skills needed by social workers. Students develop a learning agreement with their agency field supervisors that provides specific learning activities to integrate classroom knowledge into direct practice. This learning agreement is monitored and adjusted throughout the internship by the agency field supervisor, and faculty liaison to promote competency attainment and preparation for the advanced clinical year.

**20.** Considering the indicated program-level learning outcome/s (from question #19), please fill out the following table to show how and where this course fits into the program’s continuous improvement assessment process.

*For further assistance, please see the ‘Expanded Instructions’ document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

<b>Program-Level Outcome 1 (from question #19)</b>	<i>As the final internship of the foundation field sequence, students will be able to demonstrate competency attainment at the at the generalist level for all 9 areas as set by the Council on Social Work Education</i>  <i>Competency 1: Demonstrate Ethical and Professional Behavior</i> <i>Competency 2: Engage Diversity and Difference in Practice</i> <i>Competency 3: Advance Human Rights and Social, Economic, and Environmental Justice</i> <i>Competency 4: Engage in Practice-informed Research and Research-informed Practice</i> <i>Competency 5: Engage in Policy Practice</i> <i>Competency 6: Engage with Individ., Families, Groups, Org, and Communities</i> <i>Competency 7: Assess Individuals, Families, Groups, Organizations, and Communities</i> <i>Competency 8: Intervene with Individ., Families, Groups, Org., and Communities</i> <i>Competency 9: Evaluate Practice with Individ., Families, Groups, Org, and Communities</i>
Assessment Measure	<i>Assignments, Discussion Boards and Final Evaluation of Learning Agreement</i>
Assessment Timetable	<i>This course provides ongoing assessment of practice behaviors with a final assessment of the student’s learning agreement that reviews all competencies at the end of the semester.</i>
Who is responsible for assessing and reporting on the results?	The Graduate Faculty member assigned to teach this course will report the results and data to the Director of Field Education.

*(Repeat if this new course will support additional program-level outcomes*

**Course-Level Outcomes**

21. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

As the final internship of the foundation field sequence and at the end of this term, the student will be able to:

<b>Outcome 1</b>	Apply critical thinking skills and problem-solving skills within the context of professional social work practice, through peer consultation, and reflect upon your behavior especially in problem solving with clients.
Which learning activities are responsible for this outcome?	<i>20 hours a week in a Foundation level internship Weekly Journal/log of internship activities Weekly discussion board</i>
Assessment Measure	<i>Final Evaluation of Student Learning Agreement/Competency Performance</i>

*(Repeat if needed for additional outcomes)*

<b>Outcome 2</b>	Master culturally competent skills while applying the values and ethics of the profession and practice accordingly.
Which learning activities are responsible for this outcome?	<i>20 hours a week in a Foundation level internship Weekly Journal/log of internship activities Weekly discussion board</i>
Assessment Measure	<i>Final Evaluation of Student Learning Agreement/Competency Performance</i>

<b>Outcome 3</b>	Practice without discrimination and with respect, knowledge, and skills related to clients' age, class, color, culture, disability, ethnicity, family structure, gender, marital status, national origin, race, religion, sex, and sexual orientation.
Which learning activities are responsible for this outcome?	<i>20 hours a week in a Foundation level internship Weekly Journal/log of internship activities Weekly discussion board</i>
Assessment Measure	<i>Final Evaluation of Student Learning Agreement/Competency Performance</i>

<b>Outcome 4</b>	Understand the forms and mechanisms of oppression and discrimination
Which learning activities are responsible for this outcome?	<i>20 hours a week in a Foundation level internship Weekly Journal/log of internship activities Weekly discussion board</i>
Assessment Measure	<i>Final Evaluation of Student Learning Agreement/Competency Performance</i>

<b>Outcome 5</b>	Understand the history of the social work profession while engaging in life-long learning
Which learning activities are responsible for this outcome?	<i>20 hours a week in a Foundation level internship Weekly Journal/log of internship activities Weekly discussion board</i>
Assessment Measure	<i>Final Evaluation of Student Learning Agreement/Competency Performance</i>

<b>Outcome 6</b>	Apply the knowledge, skills and roles of generalist social work practice with systems of all sizes and competence in working in rural areas to develop resources in response to client needs.
Which learning activities are responsible for this outcome?	<i>20 hours a week in a Foundation level internship Weekly Journal/log of internship activities Weekly discussion board</i>
Assessment Measure	<i>Final Evaluation of Student Learning Agreement/Competency Performance</i>

<b>Outcome 7</b>	Demonstrate knowledge and use of appropriate theoretical frameworks supported by empirical evidence to understand individual development and behavior across the life span and the interactions among individuals and between individuals and their social systems. .
Which learning activities are responsible for this outcome?	<i>20 hours a week in a Foundation level internship Weekly Journal/log of internship activities Weekly discussion board</i>
Assessment Measure	<i>Final Evaluation of Student Learning Agreement/Competency Performance</i>

<b>Outcome 8</b>	Analyze social policies and identify their impact on the issues involved as it relates to service delivery
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Which learning activities are responsible for this outcome?	20 hours a week in a Foundation level internship Weekly Journal/log of internship activities Weekly discussion board
Assessment Measure	Final Evaluation of Student Learning Agreement/Competency Performance

<b>Outcome 9</b>	Evaluate research studies and apply research findings to ongoing practice
Which learning activities are responsible for this outcome?	20 hours a week in a Foundation level internship Weekly Journal/log of internship activities Weekly discussion board
Assessment Measure	Final Evaluation of Student Learning Agreement/Competency Performance

<b>Outcome 10</b>	Demonstrate professional use of self and utilize effective communication skills differentially with a variety of client populations, colleagues, and communities
Which learning activities are responsible for this outcome?	20 hours a week in a Foundation level internship Weekly Journal/log of internship activities Weekly discussion board
Assessment Measure	Final Evaluation of Student Learning Agreement/Competency Performance

<b>Outcome 11</b>	Actively and intentionally engage in supervision and consultation that promotes professional growth and development.
Which learning activities are responsible for this outcome?	20 hours a week in a Foundation level internship Weekly Journal/log of internship activities Weekly discussion board
Assessment Measure	Final Evaluation of Student Learning Agreement/Competency Performance

<b>Outcome 12</b>	Function professionally within the structure of the organization and service delivery systems with colleagues and members of the community.
Which learning activities are responsible for this outcome?	20 hours a week in a Foundation level internship Weekly Journal/log of internship activities Weekly discussion board
Assessment Measure	Final Evaluation of Student Learning Agreement/Competency Performance

## Bulletin Changes

<b>Instructions</b>
<b>Please visit <a href="http://www.astate.edu/a/registrar/students/bulletins/index.dot">http://www.astate.edu/a/registrar/students/bulletins/index.dot</a> and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.</b>

**\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**

[https://catalog.astate.edu/preview\\_program.php?catoid=4&poid=979&returnto=113](https://catalog.astate.edu/preview_program.php?catoid=4&poid=979&returnto=113)

## FOUNDATION CURRICULUM:

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- SW 5003 - Human Behavior and the Social Environment I Sem. Hrs: 3
  - SW 5023 - Foundations of Practice I Sem. Hrs: 3
  - SW 5043 - Foundations of Practice II Sem. Hrs: 3
  - SW 5053 - Social Welfare Policy/Services Sem. Hrs: 3
  - SW 5063 - Social Justice and Diversity Sem. Hrs: 3
  - SW 5333 - Human Behavior and the Social Environment II Sem. Hrs: 3
  - SW 5702 - Foundation Field I Sem. Hrs: 2
  - SW 5712 - Foundation Field II Sem. Hrs: 2
  - **SW 5722 Foundation Field III Sem. Hrs: 2**
  - Social Work Elective Sem. Hrs: 3
- Sub-total: 27

After:

## FOUNDATION CURRICULUM:

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- SW 5003 - Human Behavior and the Social Environment I Sem. Hrs: 3
  - SW 5023 - Foundations of Practice I Sem. Hrs: 3
  - SW 5043 - Foundations of Practice II Sem. Hrs: 3
  - SW 5053 - Social Welfare Policy/Services Sem. Hrs: 3
  - SW 5063 - Social Justice and Diversity Sem. Hrs: 3
  - SW 5333 - Human Behavior and the Social Environment II Sem. Hrs: 3
  - SW 5702 – Foundation Field I Sem. Hrs: 2
  - SW 5712 - Foundation Field II Sem. Hrs: 2
  - SW 5722 Foundation Field III Sem. Hrs: 2
  - Social Work Elective Sem. Hrs: 3
- Sub-total: 27

Before:

**SW 5722 - Foundation Field III**

**Sem. Hrs: 2**

This third foundation field placement continues to focus on developing generalist practice knowledge and skills. Placements in the foundation curriculum are designed to provide students with opportunities to integrate and enhance social work values, ethics, and develop generalist practice skills.

Prerequisites: Graduate Social Work Student, SW5702, SW5712

AFTER:

SW 5722 - Foundation Field III

Sem. Hrs: 2

This third foundation field placement continues to focus on developing generalist practice knowledge and skills. Placements in the foundation curriculum are designed to provide students with opportunities to integrate and enhance social work values, ethics, and develop generalist practice skills.

Prerequisites: Graduate Social Work Student, SW 5702, SW 5712