

For Academic Affairs and Research Use Only	
Proposal Number	
CIP Code:	
Degree Code:	

## NEW OR MODIFIED COURSE PROPOSAL FORM

Undergraduate Curriculum Council

Graduate Council

New Course,  Experimental Course (1-time offering), or  Modified Course (Check one box)

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Annette Hux 2/27/2023  
**Department Curriculum Committee Chair**

	ENTER DATE...
<b>COPE Chair (if applicable)</b>	

Annette Hux 2/27/2023  
**Department Chair**

	ENTER DATE...
<b>Head of Unit (if applicable)</b>	

Joanna Grymes 3/1/2023  
**College Curriculum Committee Chair**

	ENTER DATE...
<b>Undergraduate Curriculum Council Chair</b>	

	ENTER DATE...
<b>Director of Assessment (new courses only)</b>	

	ENTER DATE...
<b>Graduate Curriculum Committee Chair</b>	

Mary Jane Bradley 3/1/2023  
**College Dean**

Len Frey	4/5/23
<b>Vice Chancellor for Academic Affairs</b>	

	ENTER DATE...
<b>General Education Committee Chair (if applicable)</b>	

**1. Contact Person (Name, Email Address, Phone Number)**

Annette Hux, ahux@astate.edu, 2640

2. Proposed starting term and Bulletin year for new course or modification to take effect

Fall 2023 (2023-24 Bulletin Year)

**Instructions:**

Please complete all sections unless otherwise noted. For course modifications, sections with a "Modification requested?" prompt need not be completed if the answer is "No."

3.

	Current ( <b>Course Modifications Only</b> )	Proposed ( <b>New or Modified</b> ) <i>(Indicate "N/A" if no modification)</i>
<b>Prefix</b>	ELAD	DSRT
<b>Number*</b>	8501 8511 8521 8531 8532 8613 8623 8633	N/A
<b>Title</b> (include a short title that's 30 characters or fewer)	Dissertation I Prospectus Dissertation II Chapter One Dissertation III Chapter 2 Dissertation IV: Chapter 2 Approval Dissertation V Chapter 3 Dissertation VI Chapter 4 Data Collection Dissertation VII Chapter 4 Data Analysis Dissertation VIII Chapter 5	N/A
<b>Description**</b>	Supervised development and composition of the dissertation prospectus.  Supervised composition of the dissertation introduction.  Supervised composition of the dissertation literature review.  Supervised and approval of composition of the dissertation literature review  Supervised composition of the dissertation methodology.  Supervised data collection for the dissertation.  Supervised data analysis and composition of the dissertation results.	N/A

	<b>Supervised composition of the dissertation conclusions.</b>	
--	--	--

\* Confirm with the Registrar’s Office that number chosen has not been used before and is available for use. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9.*

\*\*Forty words or fewer (excepting prerequisites and other restrictions) as it should appear in the Bulletin.

**4. Proposed prerequisites and major restrictions [Modification requested? Yes]**

(Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

- a. Yes Are there any prerequisites?
  - a. If yes, which ones?  
Varies – prerequisite changes are simply to reflect new prefixes
  - b. Why or why not?
- b. NO Is this course restricted to a specific major?
  - a. If yes, which major?

**5. Proposed course frequency [Modification requested? No]**

(e.g. Fall, Spring, Summer; if irregularly offered, please indicate, “irregular.”) *Not applicable to Graduate courses.*

**6. Proposed course type [Modification requested? No]**

Will this course be lecture only, lab only, lecture and lab, activity (e.g., physical education), dissertation/thesis, capstone, independent study, internship/practicum, seminar, special topics, or studio? Please choose one.

**7. Proposed grade type [Modification requested? No]**

What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])

**8. NO Is this course dual-listed (undergraduate/graduate)?**

**9. NO Is this course cross-listed?**

*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross-listed course.)*

- a. – If yes, please list the prefix and course number of the cross-listed course.

- b. – **Yes / No** Can the cross-listed course be used to satisfy the prerequisite or degree requirements this course satisfies?

**10. NO Is this course in support of a new program?**

- a. If yes, what program?

11. YES Will this course be a one-to-one equivalent to a deleted course or previous version of this course (please check with the Registrar if unsure)?
- a. If yes, which course?  
Existing versions with the ELAD prefix

## Course Details

12. Proposed outline **[Modification requested? No]**

(The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

Enter text...

13. Proposed special features **[Modification requested? No]**

(e.g. labs, exhibits, site visitations, etc.)

Enter text...

14. Department staffing and classroom/lab resources

Enter text...

- a. Will this require additional faculty, supplies, etc.?  
No, currently taught

15. NO Does this course require course fees?

*If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*

## Justification

### Modification Justification (Course Modifications Only)

#### 16. Justification for Modification(s)

The prefix change is desired to make the courses more general, thus allowing them to be used by other (current and future) AOS doctoral programs. This will also aid in avoiding undesirable duplication in the bulletin.

### New Course Justification (New Courses Only)

#### 17. Justification for course. Must include:

- a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

Enter text...

- b. How does the course fit with the mission of the department? If course is mandated by an accrediting or certifying agency, include the directive.

Enter text...

- c. Student population served.

Enter text...

- d. Rationale for the level of the course (lower, upper, or graduate).

Enter text...

## Assessment

### Assessment Plan Modifications (Course Modifications Only)

18. NO Do the proposed modifications result in a change to the assessment plan?

*If yes, please complete the Assessment section of the proposal*

### Relationship with Current Program-Level Assessment Process (Course modifications skip this section unless the answer to #18 is "Yes")

19. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

Enter text...

20. Considering the indicated program-level learning outcome/s (from question #19), please fill out the following table to show how and where this course fits into the program's continuous improvement assessment process.

*For further assistance, please see the 'Expanded Instructions' document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

<b>Program-Level Outcome 1 (from question #19)</b>	Type outcome here. What do you want students to think, know, or do when they have completed the course?
Assessment Measure	Please include direct and indirect assessment measure for outcome.
Assessment Timetable	What semesters, and how often, is the outcome assessed?
Who is responsible for assessing and reporting on the results?	Who (person, position title, or internal committee) is responsible for assessing, evaluating, and analyzing results, and developing action plans?

*(Repeat if this new course will support additional program-level outcomes)*

### Course-Level Outcomes

21. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

<b>Outcome 1</b>	Type outcome here. What do you want students to think, know, or do when they have completed the course?
Which learning activities are responsible for this outcome?	List learning activities.
Assessment Measure	What will be your assessment measure for this outcome?

*(Repeat if needed for additional outcomes)*

## Bulletin Changes

### Instructions

Please visit <http://www.astate.edu/a/registrar/students/bulletins/index.dot> and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.

\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.

#### CURRENT:

**ELAD DSRT** 8501 - Dissertation I: Prospectus

Sem. Hrs: 1

Supervised development and composition of the dissertation prospectus.

**ELAD DSRT** 8511 - Dissertation II: Chapter One

Sem. Hrs: 1

Supervised composition of the dissertation introduction.

Prerequisites: **ELAD DSRT** 8501.

**ELAD DSRT** 8521 - Dissertation III: Chapter Two

Sem. Hrs: 1

Supervised composition of the dissertation literature review.

Prerequisites: **ELAD DSRT** 8511.

**ELAD DSRT** 8532 - Dissertation V: Chapter Three  
Sem. Hrs: 2

Supervised composition of the dissertation methodology.

Prerequisites: **ELAD DSRT** 8531.

**ELAD DSRT** 8613 - Dissertation VI: Chapter Four Data Collection  
Sem. Hrs: 3

Supervised data collection for the dissertation.

Prerequisites: **ELAD DSRT** 8532.

**ELAD DSRT** 8623 - Dissertation VII: Chapter Four Data Analysis  
Sem. Hrs: 3

Supervised data analysis and composition of the dissertation results.

Prerequisites: **ELAD DSRT** 8613.

**ELAD DSRT** 8633 - Dissertation VIII: Chapter Five  
Sem. Hrs: 3

Supervised composition of the dissertation conclusions.

Prerequisites: **ELAD DSRT** 8623.

AFTER:

DSRT 8501 - Dissertation I: Prospectus  
Sem. Hrs: 1

Supervised development and composition of the dissertation prospectus.

DSRT 8511 - Dissertation II: Chapter One  
Sem. Hrs: 1

Supervised composition of the dissertation introduction.

Prerequisites: DSRT 8501.

DSRT 8521 - Dissertation III: Chapter Two  
Sem. Hrs: 1

Supervised composition of the dissertation literature review.

Prerequisites: DSRT 8511.

DSRT 8532 - Dissertation V: Chapter Three  
Sem. Hrs: 2

Supervised composition of the dissertation methodology.

Prerequisites: DSRT 8531.

DSRT 8613 - Dissertation VI: Chapter Four Data Collection  
Sem. Hrs: 3

Supervised data collection for the dissertation.

Prerequisites: DSRT 8532.

DSRT 8623 - Dissertation VII: Chapter Four Data Analysis  
Sem. Hrs: 3

Supervised data analysis and composition of the dissertation results.

Prerequisites: DSRT 8613.

DSRT 8633 - Dissertation VIII: Chapter Five  
Sem. Hrs: 3

Supervised composition of the dissertation conclusions.

Prerequisites: DSRT 8623.