

Faculty Senate  
Minutes of September 17, 2004

**FACULTY ASSOCIATION OFFICERS**

Proxy

Bill Rowe – President (Fine Arts)	P
John Hall – Secretary / Treasurer	P
Debra Walden- Vice-Chair of the Senate	P
Bill Humphrey –President Elect	P
Dennis White- Parliamentarian	P

**AGRICULTURE (1)**

Bert Greenwald	P
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**BUSINESS (3)**

Dan Marburger	P
Jim Washam	Absent
Gauri Guha	Absent

**COMMUNICATIONS (2)**

Jack Zibluk	P
Osa Amienyi	P

**EDUCATION (5)**

Cindy Albright	P
Kris Biondolillo	P
Dan Cline	Absent
Charlotte Skinner	Absent
Amany Saleh	P

**ENGINEERING (1)**

Shivan Aaran	P
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**FINE ARTS (3)**

Allyson Gill	P
Kelly Schaefer	P
Tim Crist	Absent

**University College (1)**

Margaret McClain	P
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**HUMANITIES & SOCIAL SCIENCES (6)**

Ernesto Lombeida	Absent
William Maynard	P
Mary Donaghy	P
Joe Sartorelli	P
Richard Wang	P
Win Bridges	P

**LIBRARY (1)**

Myron Flugstad	P
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## **MILITARY SCIENCE (1)**

## **NURSING AND HEALTH PROFESSIONS (3)**

Dick Freer	P
Troy Thomas	Absent
Debra Walden	P

## **SCIENCE & MATHEMATICS (4)**

William Burns	Absent
David Gilmore	P
Jie Miao	Absent
Jeff Jenness	Absent

Minutes: The minutes of the March 5, 2004 meeting were approved as distributed without corrections.

### **Old Business:**

Rowe read Cooksey's letter concerning the fall faculty association meeting. Walden said she is appalled that no apology was made, this used to be a faculty association event with the administration being invited to participate. This has been reversed; the faculty association and senate may need to hold their own event next year- maybe a picnic.

Rowe reported on the status of the faculty survey of administrators that was developed following discussion in the senate last year. This survey should be administered on an annual basis according to AAUP guidelines. This should be a function of the Status of the Profession Committee of the senate. Maynard stated that this is a good idea; if faculty members are evaluated yearly then administrators should be also. Zibluk said he thinks that this information should be used as a publicity issue. M. McClain suggested that non-tenured faculty be included. White recommended that past minutes be checked to see if the senate had already approved sending the survey out. Freer made a motion to table the issue until the minutes were checked, Zibluk seconded. Motion passed.

### **New Business:**

Hall read resolution on posting of Board of Trustee minutes and made a motion for the senate to accept it as read. Wang seconded. Freer made a friendly amendment to add "in a timely manner" following the word minutes in the last sentence which was accepted. Walden stated that her college supported this. Marburger asked if minutes exist when meeting are by conference call. Motion passed.

Rowe appointed a committee to study how equity and merit raises are determined in the various colleges, there appears to be considerable variation.

This committee will determine if and to what extent the equity formula is being used. Members-M. Shipman, E. Gilbert, A. Saleh, and P. Stewart. Biondolillo suggested that the committee talk to each dean and stated that she felt it is better for the deans to have the money and make these decisions than the VCRAA, however they still should follow the equity formula.

Rowe attended the Board meeting and reported that positions will be allocated to colleges by FTE's in the future.

Rowe suggested that the senate (finance committee) needs to find out how much travel money is in the university budget and how it is partitioned.

Rowe reported that the finance office has made another error; they apparently deducted more money than they were supposed to from people's checks for their dental insurance. Maynard reminded the senate that this is the third time the finance office has messed up (summer paychecks not issued on time, IRS information not reported correctly).

Rowe indicated that N. Wiggins will report on the NCAA committee at the next meeting.

Rowe suggested that faculty teaching off campus should have the same qualifications as faculty on campus if ASU is going to accept these courses as transfer credit. Hall said departmental chairs on campus should have to sign off on these people before we accept these courses. Wang suggested that the departmental PRT committees should also evaluate the credentials of people teaching off campus.

Rowe asked if course fees are being applied to the course the student is being charged for or are they being used for other purposes in the college. Senators will check how this is being done in their college and report back.

There being no further business, the meeting was adjourned by President Rowe at 4:50 p.m.

Faculty Senate Resolution Calling for the Regular Posting of the ASU Board of Trustee Meeting Minutes on the ASU Website

Whereas Arkansas State University (ASU) is a public state supported institution of higher learning.

Whereas many of the citizens of the State of Arkansas and the students, faculty, staff, alumni, and supporters of ASU have an interest in the actions and decisions of the ASU Board of Trustees.

Whereas ASU is currently attempting to enhance communication with all constituencies in response to a need identified by the Higher Learning Commission's most recent on-site visit and report.

Whereas ASU is embracing and extensively utilizing internet-based communication technology.

Whereas many of the ASU faculty including members of the ASU Faculty Association, ASU Faculty Senate, and the ASU Faculty Senate Executive Committee need to possess knowledge of the actions and decisions of the ASU Board of Trustees.

Whereas members of the ASU faculty, ASU Faculty Association, ASU Faculty Senate, and the ASU Faculty Senate Executive Committee have an ongoing need for formal documentation of the actions and decisions of the ASU Board of Trustees.

Whereas both the ASU Staff Senate and ASU Faculty Senate regularly and routinely post the minutes of their respective bodies on the web.

Whereas the ASU faculty, ASU Faculty Association, ASU Faculty Senate, and the ASU Faculty Senate Executive Committee desire easy access to this important information.

The ASU Faculty Senate calls upon the President of ASU to post the written minutes in a timely manner from all ASU Board of Trustee Meetings on the ASU website for all interested individuals to read and archive.

