
MEMORANDUM

P.O. Box 600
State University, AR 72467-0600

April 19, 2012

To: Ms. Angela Daniels, Chair
Shared Governance Oversight Committee

From: Dan Howard
Interim Chancellor

Re: Proposal to Change the Faculty Handbook Committee Description of the Faculty Handbook Committee

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Jonesboro, Arkansas

I received the following proposal from the Shared Governance Oversight Committee (SGOC). Pursuant to the governing language contained in the Faculty Handbook, I have reviewed the proposal carefully, consulted with other parties as appropriate, and hereby document my response:

- Proposal 11FA-20, Proposal to Change the Faculty Handbook Committee Description of the Faculty Handbook Committee. The SGOC met on November 14, 2011, to decide the disposition of the proposal. The SGOC determined that the proposal should receive full expedited review under the direction of the Faculty Handbook Committee. Set to review the proposal were the Faculty Senate, Deans Council and Chairs Council. Following review, the constituency groups indicated that the Faculty Handbook Committee, Chairs Council, and Deans Council supported the proposal. Faculty Senate was silent.

Response: I support fully the position of the ASU Faculty Handbook Committee, the Chairs Council, and the Deans Council, which modifies the description of the Faculty Handbook Committee membership composition.

Pursuant to the Shared Governance Proposal Review Process, the campus community will be informed of my decision, which will be done through the ASU Daily Digest. Please accept my heartfelt appreciation for your leadership and extend my appreciation to the SGOC members for their active service to our university.



GDH

/mb

xc: Dr. Tim Hudson
Executive Council

MARILYN C BREWER

From: Angela Daniels
Sent: Friday, April 13, 2012 4:26 PM
To: Dan Howard
Cc: MARILYN C BREWER; SHERRY LYNN JOHNSON; THOMAS A. MOORE
Subject: Shared Governance Proposal 11FA-20 Proposal to Change the Faculty Handbook Committee Description of the Faculty Handbook Committee
Attachments: 11FA 20 Faculty Handbook Committee Proposed Change to FHB.pdf; 11FA20_Disposition.pdf

TO: Dr. Dan Howard, Interim Chancellor ASU Jonesboro
FROM: Angela Daniels, Chair SGOC
DATE: April 13, 2012
RE: Shared Governance Proposal 11FA-20 Proposal to Change the Faculty Handbook Committee Description of the Faculty Handbook Committee

The SGOC met on November 14, 2011 to decide the disposition for this proposal. At that meeting it was decided that this was a shared governance issue and it should receive an expedited review under the direction of the ASU Faculty Handbook Committee. The constituency groups set to review this proposal were the Faculty Senate, Chair's Council, and Dean's Council. The proposal was sent to the responsible committee and the constituency groups after the disposition meeting.

The Faculty Handbook Committee supported the proposal. The response from the constituency groups indicated that Chair's Council and Dean's Council supported the proposal. The Faculty Senate was silent.

Respectfully submitted,

Angela J. Daniels



Angela J. Daniels

Student Affairs Technology Director

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Shared Governance Oversight Committee

Disposition Form

Proposal: 11FA-20 Proposal to Change the Faculty Handbook Committee Description of the Faculty Handbook Committee

Disposition Date: November 14, 2011

Is Proposal a SGOC Issue? Yes No

Responsible Assigned Committee: Faculty Handbook Committee

Type of Review:

Expedited

Full

Extended

Handbook Issue: Yes No

Constituency Groups:

Faculty Senate

Staff Senate

Dean's Council

Chair's Council

SGA

GSC

Vice Chancellor(s)

Other Committees:

To: SGOC
FROM: Faculty Handbook Committee
RE: Proposal to Change the Faculty Handbook Committee Description of the
Faculty Handbook Committee
DATE: November 2, 2011

RATIONALE:

The current Faculty Handbook's description of the Faculty Handbook Committee members has led to confusion. Specifically, it is not clear what is to transpire with a faculty appointment when a chair or dean is appointed from the same college as a faculty representative. Also, the section is in need of revision each time there is a change in the total number of colleges. It is felt that the following changes will correct this reoccurring problem.

The following changes should be made to I.e.5. page 19

The Faculty Handbook Committee reviews *Faculty Handbook* issues and recommends proposed changes. The Faculty Handbook can recommend editorial changes without constituent involvement. Editorial changes are changes in punctuation, wording, or grammar that do not affect the content or meaning of the text. Such editorial changes shall be recommended through the Faculty Handbook Committee directly to the Executive Vice Chancellor and Provost who shall promptly forward the proposed change with recommendation to the Chancellor who shall submit it to the President and Board for decision and implementation if appropriate. The Faculty Handbook Committee is comprised of ~~nine~~ members appointed by the Faculty Senate. The members will include one seven tenured faculty members from each college as well as; one dean and one chair appointed by the Senate in consultation with the respective Councils. ~~Each college will be represented.~~ No college will have three members serving on the Faculty Handbook Committee at the same time. The committee reports to the Executive Vice Chancellor and Provost.