Faculty Senate Minutes November 21, 2008

FACULTY ASSOCIATION OFFICERS

Louella Moore-Chair		P	
Shivan Haran-Vice-Chair of the Senate		P	
Beverly Boals Gilbert-President Elect		P	
Lillie Fears-Secretary Faculty Association		A	
Amy Claxton- Secretary of the Senate		P	

		Members Present	**Proxy**
AGRICULTURE (1)			
Bill Humphrey	Spring 10	A	
BUSINESS (3)			
Johnny Van Horn	Spring10	P	
Richard Segall	Spring 10	P	
Ahmad Syamil	Spring 10	P	
COMMUNICATIONS (2)			
Pradeep Mishra	Spring 10	P	
Jack Zibluk	Spring 10	P	
EDUCATION(5)			
Andy Mooneyham	Spring 09	P	
Daniel Cline	Spring 09	A	
Tom Fiala	Spring 09	A	
Mark McJunkin	Spring 10	A	
Amy Claxton	Spring 09	P	
ENGINEERING (1)			
Shivan Haran	Spring 09	P	
FINE ARTS (3)			
Brent Foland	Spring 10	P	
Ron Horton	Spring 09		
Bill Rowe	Spring 09	P	
HUMANITIES AND SOCIAL SCIENCES (6)			
Robert Baum	Spring 10	P	
Win Bridges	Spring 10	P	
Richard Burns	Spring 09	P	
Peggy Robinson-Wright	Spring 09	P	
Alex Sydorenko	Spring 09	A	
Richard Wang	Spring 09	P	
LIBRARY (1)			
Myron Flugstad	Spring 09	P	
MILITARY SCIENCE (1)			
Jeffery Helms	Spring 09	P	
NURSING AND HEALTH PROFESSIONS (4)			
Donna Caldwell	Spring 10	A	
Richard Freer	Spring 10	A	
Mike McDaniel	Spring 09	proxy	Debbie Persell
Judith Pfriemer	Spring 09	P	
SCIENCE AND MATHEMATICS (4)			
Richard Grippo	Spring 10	P	
Hung-chi Su	Spring 10	P	
J. Mike Hall	Spring 10	A	
Open Seat			
UNIVERSITY COLLEGE (1)			
Vickie Stripling	Spring 10	A	

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Meeting called to order by Louella Moore

Invited Speakers

1) Dean Grant, Library
Update on Library. A committee is currently searching for Dean. When more funding   was needed more funding for library the student library fee passed. This fee helped the library substantially. Dean Grant reported the state of the library is excellent. The library has improved resources. He believes the library has a highly motivated and competent staff that enjoys working with each other. The administration has been very supportive of library through student fees and responsiveness to request for students and faculty. Collection development began with student library fees. Monies were allocated to departments to develop collections based on needs of departments and faculty. There is a deadline in December for those requests. If departments and faculty don't spend the money the library will spend it for you. The book collection is growing an average of 6000 per year. Last year there was in increase of over 9500 books. Programs need to come in a review the collections based on your accreditation reviews. Departments, programs, and the library will need to evaluate those collections early before the review. The library is working to upgrade the collection data base system. There are approximately 198 computer work stations in the library. Services improvements include the following: 1) a software library; 2) have free student printing; 3) now do free interlibrary loan for students; 4) have a student a request program where they can order 3 books per semester. The library has about 200 students per semester that take advantage of the book ordering service. There is a student library introduction program. Library produces periodic newsletters. There is an exhibit schedule on 3rd floor. Library tenants include tutoring programs, Honors Program, Heritage Studies. Current Issues: Deans search, need more collection development, Will discuss student library fee be increased every other year with the board. Dean Grant made the point that any new programs will need new money for library resources. There is a need more computers. Need to look at assessment of the library for the next reaccreditation cycle. The staff is currently looking at library hour needs.

2) Henry Torres, CLT, Status of University Website Conversion. Center for Learning Technologies
Item 1 on handout shows Core Team and Post Implementation Teams. The teams have focused on functionality first before working on graphics. The university community will see some changes after first of year. There is currently ongoing training in process. Started with 11 sessions but it has become ongoing. A contributor can create and convert content to web pages . Content is put a template that becomes the webpage. The design team has a fixed 3 column template but can request a six column template that still has a fixed template. Each college has a point of control. See handout (6) for time frame of upcoming changes.

Individual faculty: a contributor has to go through some training. Faculty should have CMS page for bio but course materials should be else where. They are investigating something besides Dreamweaver so that faculty can create a website the faculty can contribute to. Haran asked for common templates for all faculty. Google Sites for Edu It is free.

Mooneyhan asked as a faculty member what you need to learn to contribute to CMS. Can get template from Henry Torres and give to contributor. Then send to the information to a publisher. That could be the in department, or someone the Dean has designated. Only publishers can make changes and Deans have designated who the publisher is. Dreamweaver has been replaced Front Page. Dreamweaver may be replaced by Google Sites for Edu for faculty web pages. Rowe talked about universities that have a central location for web design for courses and faculty pages. The CLT would be the instructional designer for campus.

Old Business

1)   1 will get minutes from last meeting and this meeting

2)   Brief update on HEH with Lamar representatives

        Shared Governance Issues
        Zibluck made a motion to accept the Admissions for Honors proposal. Dr. Gil Fowler resented handouts related to proposal. All other AR institutions had an ACT of 26 and above. He is proposing a raise to an ACT of 27. This proposal has passed through the Honors Counsel. The information has been sent to various councils and constituents. Haran asked whether this is an ongoing GPA requirement. Dr. Fowler's response was the GPA is an incoming requirement not ongoing. The ongoing Honors population it is 5-7 % of freshman class. Initially they will have slightly smaller group with new requirements.
        Vote: Yes: Unanimous
                Opposed: 0

3)   Naming of Facilities – will discuss next meeting

4)   Online Course Quality Process Issue: Senator Dr. Mooneyhan
        Hand out related to Evolution of Online Course Offerings and Quality Control
        The discussion centered around whether or not there is a need to develop a formal oversight or formal policies and guidelines for academic rigor and quality in online delivery above and beyond the approval of the content to be covered. While some courses can be easily modified other courses can not. Some courses probably should not be delivered online. Is there is mechanism set up to address what is or is not an appropriate course or an appropriate delivery mechanism for distance education? One way to address the issue is to set up a Task Force charged with looking at both internal and external issues. We need to address online course development and quality delivery in a proactive manner. We need to try to get the issues out to all faculty so it can be discuss at a future time.

        Carr commented there will also need to be a discussion concerning accepting credit of online courses from other institutions both within the ASU system and outside the system.

5)   Pfreimer reported on a recent Employee Benefits committee meeting. It was discussed, proposed and passed that health insurance will not start until the first day of month after the first 30 days of employment.

Meeting adjourned.